

Voters Party International

Rules on Receiving of Donation by VPI 2018

1. Introduction

It is the assumption of the Voters Party International that the political parties should be funded by its each and every members and supporters, not only by the corporate powers. The relation between the party and members is similar to the relation with advocate and clients. The advocate must be paid by the client itself. Otherwise the honesty and integrity of advocate to his/her client will be bound to become weak and doubtful. The government provides the free advocates to petitioners belonging to economically weaker sections. It is a type of funding to advocates by the government on behalf of petitioners seeking justice. Similarly the political parties advocating the economic interests and working to provide distributive justice to the economically weaker section of the society should be funded by the government. But the above said fund should be circulated to the political parties from government via those donors/members/workers of parties, who belong to economic backward classes and economically weaker section of the society. Looking the continuous growth in unemployment caused by automation in economy and governance and caused by compulsion of cheaper export, the government must pay also to the workers of political parties against their services of social management. The mass funding to the political parties in the above said manner is indispensable to transform the virtual democracy operated by minority (rich men) into the real democracy, operated by majority (common men).

The system of political funding and donation to the Voters Party International is evolved by the above said narratives. Hence therefore VPI has adopted many measures to protect itself to function as the tool of corporate powers for maintaining economic exploitation of lower and middle classes. The list of such measures are as under –

- i) VPI Passbook.
- ii) VPI Donation Receipt.
- iii) RDR System.
- iv) Unique provisions of constitution of VPI.
- v) Real membership System.
- vi) Online System for Crowd Funding

Hereinafter, the VPI Passbook will be written as "Passbook" and the VPI Donation Receipts will be written as "Receipts".

2. Title of the Rule

The instant rule will be called "Rules on Receipt of Donation by VPI 2018"

3. Definitions

- (i) **FAC** – Means the Fund Augmentation Cell of the Party
- (ii) **Passbook** – Means the format of passbook issued by the party for keeping records of regular donations made to the party by the members/donors/supporters of the party.
- (iii) **Donation Receipt** – The printed format for receiving donations to the party by the members/donors/supporters of the Party
- (iv) **RDR** – The specimen of RDR as defined in the "Rule of Use of Specimen of RDR of VPI 2017"
- (v) The rule of Primary Membership of VPI 2018 may be referred for the other definitions.

4. Operation of VPI Donation System

- 4.1. There are two types of donations. First is Membership Donation and second is Voluntary Donation. Donation for Membership and renewal of Membership is compulsory due to expenses occurred in keeping record of members and office bearers. On the other hand Voluntary Donation can be made to the party any time by any donor.
- 4.2. VPI Passbook System and donation receipt system will be operated by Fund Augmentation Cell (FAC) of the party. FAC will perform works like printing of passbooks and donation receipts, numbering thereon, distribution, supervision, returning back the furnished passbooks and donation receipts, online entry of donation receipts, keeping records of donation, submitting records of income and expenditure for augmentation of VPI Fund.

5. The printing of Passbook and Receipts

- 5.1. The printing of Passbook and Receipts will be initiated by Central Executive Committee of Party. The All India Committee will be authorized to print these items through its Fund Augmentation Cell.
- 5.2. The All India Committee will form the Fund Augmentation Cell (FAC), if it is not formed earlier to execute the directions of Central Executive Committee. The head of this cell will be called All India In-charge of FAC.
- 5.3. The All India In-charge of FAC will nominate maximum 5 to 15 members for this committee. The nominated office bearers will be called First Vice President, Second Vice President, Secretary, Treasurer and Members. The name of office of all 15 office bearers will do same as in Action Level Committee given in the constitution of the party.
- 5.4. The work of numbering will be done after printing of Passbooks and Donation Receipts. Then after the Passbooks will be packed in packets and the Donation Receipts will be printed as per directions of In-charge of FAC. As a measure to prevent wastage of printed papers the

numbering on printed Passbooks and on Donation Receipts may be made even twice or thrice in an year.

- 5.5. When the packets of Passbooks and books of donation receipts will be ready, the both items will be handed over to store In-charge of All India Committee. The part of printed material, which will not be numbered, will be sent to store directly for future use. The store In-charge will record all the items into stock register. The total number of printed and numbered Passbooks, total packets of numbered Passbooks, total weight, packets of printed Donation Receipts and total packets of numbered donation books will be clearly entered into stock register.
- 5.6. The All India In-charge of store will inform the details of stored printed material to All India In-charge of Publication Cell and to All India In-charge of FAC. A copy of the same letter will be sent to treasurer of All India Committee.
- 5.7. When the All India In-charge of FAC will receive the information of printing of Passbooks, the same will be communicated in All India In-charge of Membership Campaign Cell with request to receive the Passbooks from store and attach one Passbook with each application form of Primary and General Membership.
- 5.8. The In-charge of FAC will also request the In-charge of Membership Campaign Cell to send the details of passbook numbers with respective membership kits which will be utilised by membership cell during assembling of kits.
- 5.9. After producing the membership kits the All-India In-charge will inform the all India President/In-charge regarding the numbers of kits which would be produced till date. The copies of same letter will be sent to the office of All India In-charge of FAC, All India Treasurer and Treasure of Central Executive Committee. This letter will contain a list communicating that what serial numbers of passbooks are inserted in which serial number of membership kits.
- 5.10. The Membership Campaign Cell (MCC) will regularly update the FAC about the dispatch of membership kits and movement thereof. For this updation a copy of delivery memo communicating the movement of the kits will be forwarded to In-charge of FAC of concerned unit. By this way the In-charge of FAC of states, districts and blocks will be able to come to know that what serial of Passbook is received by which Voter Media/Active Member/Primary Member/General Member and Voter Counsellor.
- 5.11. The FAC will get phone numbers either from data bank of the party or from delivery memo of Membership Kits and will regularly contact the

Voter Media, members and voters to educate them regarding the benefits of Passbook system and RDR system. The FAC will regularly inspire the members and Voter Media to deposit some donation to the party on regular basis through Passbooks, will regularly collect information about monthly donated amount by members, will collect the complaints, prayers and suggestions and problems from Members, will forward the same to the First Vice President of concerned unit for action appropriate along with its recommendations. The FAC will inspire the members and Voter Media to visit at least one rally, training program to know the policies and organisation of the party better and to deposit the photo copy of the Passbook in person.

- 5.12. When the MCC will start on line tracking system of membership kits, then FAC will use the same system to identify the bearers of Passbook and to remain in touch with them.
- 5.13. All the units of FAC will start campaign to inform and remind the bearers of Passbook and Donation Receipts to deposit the copy of these items back in the office of All India Committee of FAC from 31st January to 30 April each year. The maximum details of income received from Passbooks and from Donation Receipts will be communicated to treasurer of All India Committee before 30th April each year.
- 5.14. When the store In-charge will inform that the monthly donation Passbooks and Donation Receipts are printed and stored, then all India In-charge of FAC will issue a circular to all units of the party and will invite the demand applications to send between 1st February to 30th March of each year to get Donation Receipts which will be dispatched after 1st April of each year.

6. Movement of Donation Receipts and Passbooks

- 6.1. A Memorandum of Understanding MOU will be signed between representative of FAC of the party and the recipient of Donation receipt and Passbook. The recipient will have to comply with the provisions of the MOU.
- 6.2. When there is the committees of states are already formed, the packets of donation books will be dispatched directly to them by issuing a delivery memo.
- 6.3. The Donation Receipts will be sent directly from All India Unit of FAC to district and block units, where the State Committee is not formed. The Donation Receipts will be dispatched either by post or by courier as per the information given in demand application.
- 6.4. Where there is no any State, Block or District Committee is working but some Voter Media are working; or has/have demanded the membership

kits or Donation Receipts to work, then the all India unit of FAC and MCC will directly send the Membership Kits and Donation Receipts to said Voter Media as per the information given in their demand application.

- 6.5. The person or office bearer of the party who will demand the membership kits or Donation Receipts will have to submit an undertaking containing the terms and conditions to deposit the amount of donations in the account of the party received against membership or against Passbooks or against Donation Receipts.
- 6.6. Any Voter Media or office bearer of any unit of party or any unit of the party may demand the membership kits or Donation Receipts from All India Committee mentioning its bank account in the demand application along with other details of items and compulsory undertaking.
- 6.7. To send proof of sincerity the applicant of getting printed Donation Receipts it will be necessary to deposit a part of total amount of demanded receipts in advance in the account of the party.
- 6.8. The details of advance amount to be deposited for getting Donation Receipts will be as under –
 - a. Condition of advance deposits for Voter Media
 - i. 5% of up to Rs. 1,00,000 or below
 - ii. 10% of up to Rs. 2,50,000 or below
 - iii. 15% of up to Rs. 5,00,000 or below
 - iv. 20% of up to Rs. 10,00,000 or above
 - b. There will not be any condition to deposit in advance for state In-charge for State Committee.
 - c. Condition of advance deposit for District and Block In-charge is as under –
 - i. 1% of up to Rs 10,000 or below
 - ii. 3% of up to Rs. 25,000 or below
 - iii. 4% of up to Rs. 50000 or below
 - iv. 5% of up to Rs. 1,00,000 of Above Utilisation of Donation Receipts
- 6.9. Any bearer (recipient of donation receipt) will have no right to keep receipt with him/her for more than 58 days or after 31st March of each year. The bearer will have to return the receipts at same place/office or person from where the receipts were obtained.
- 6.10. The bearer of Donation Receipts will have to deposit 100% amount in the account of the party received against the receipts and those receipts will have to return back which are not used.

6.11. Those receipts and books of receipts will be diverted to new applicants, which will be received unused in any office of the party. During dispatch, the details of serial numbers and receipts and book numbers will be written in the delivery memo.

7. Rules related to amount received by donation receipts and Rules of distribution of donation receipt

7.1. The amount received as donation to the party is non-refundable.

7.2. The amount received in the account of the party against Donation Receipts will be distributed as per the rules given below –

- i) 25% to Central Executive Committee;
- ii) 25% to all Governing level Units equally;
- iii) 25% to all Constituency Level units equally;
- iv) 25% to all Action Level Units equally;

7.3. The share of those units will remain with Central Executive Committee of the party which are not formed or which don't have any bank account.

7.4. The vertical units of FAC will update information in minimum 10 days and maximum 90 days to their immediate upper level committee regarding the each serial number of Donation Receipts. The all India In-charge of FAC will submit its report of receipts to treasurer of All India Committee, before 20th April, which will be forwarded to treasurer of Central Executive Committee by All India Committee before 30th May each year. The treasurer of Central Executive Committee of the party will submit the annual details of income and expenditure to department of income tax of Government of India and will submit audit report along with income and expenditure to election commission of India.

8. Refunds of cash and kind donations –

8.1. The party will recognize both type of donations given in cash and/or in kind. The remuneration against the works done for the party by office bearers of Voters Party International will be treated as kind donation.

8.2. The party will categorize the donation in two categories. The first will be called donation given for economically backward classes and the second will be called the donation given for economically forward classes. The party will make detailed rules to categorize these two types of donations.

8.3. The party will make efforts to get those donations refunded to donors, which will be given for the advocacy of collective economic interest of economically backward classes and economically weaker sections of the society.

- 8.4. The party will make detailed rules for monitory assessment, valuation and certification against the services of office bearers rendered to the party. For this purpose the party may authorise some firms/companies/ trusts.
- 8.5. In compliance of Article 15.2 of constitution of the party the specimen of RDR (as defined in the "Rule of Use of Specimen of RDR by VPI 2017") will be used by the party to educate the public with benefits of regular donations to their political party and to combat the tendency of anti-social elements to print the fake stationary related to membership and donation receipts.
- 8.6. The party will cooperate with other political parties in compliance with Article-22 of the constitution of the party to produce RDR by collective efforts of aliened political parties, so that the specimen of RDRs may be replaced by RDRs.
- 8.7. The party will cooperate with other political parties to promise the donors to make collective efforts to get the donations refunded to donors.

9. The receipts and Disposal of Donation Receipts

- 9.1. During 10th to 31st March of each year, no any Donation Receipts will be issued to anyone. During this period the operation to get back to unused Donation Receipts will be conducted.
- 9.2. All India Committee will accept the unused Donation Receipts till 30th April each year. The All India Committee will publish those serial numbers and bearers of these receipts on website of the party which will not be received till 30th April as black listed name. All India Committee will issue instructions to the state and District Committees to take disciplinary and legal actions against the bearers of those receipts.
- 9.3. The carbon copies or foils of used Donation Receipts must be sent before 30th May to all India office of FAC. The record of above said carbon copies/counter foils/folio/leaf of donation receipts will be kept for 6 years either by the concerned State Unit of the party or by any company/credit society which may be deployed for the same under the contract with party.
- 9.4. After due time, all these carbon copies and counter foil/folio/leaves of donation received to the office of FAC of All India Unit will be disposed at any date of first week of August by the permission of treasurer of All India Committee. The information of treasurer of All India Committee and a copy of the same will be sent to the General Manager of VPI Fund.

- 9.5. The central In-charge of Fund augmentation Cell, FAC will request to submit the information in details to office of FAC regarding the serial number of those passbooks which are used in production of membership kits.
- 9.6. The In-charge/president of Membership Campaign Cell of the party will inform to president of All India Committee through a letter regarding the details of production of membership kits. One copy of this later will be sent to Fund Augmentation Cell, the second copy will be sent to treasurer of All India Committee, 3rd copy of the same letter will be send to the General Manager of VPI fund of Central unit. This paper will have a detailed description of what number of pass book is numbers are used in which kit number .
- 9.7. The regular information regarding the movement of the membership kits will be given by the Membership Campaign Cell to Fund Augmentation Cell of the party. The office of the Membership Campaign Cell will transmit information to Fund Augmentation Cell, so that the FAC could be updated regarding the serial numbers of the passbooks used in different membership kits.
- 9.8. Information about sending and transmission of membership kits will be regularly given to the Fund Augmentation Cell on behalf of the party's membership cell. The concerned officer of the party's membership cell will send a copy of the delivery memo to the in-charge/chairman of the Funds Augmentation Cell of the respective unit of the party, so that the office of the State, District and Block In-charge of the Fund Augmentation Cell count be able to know that which serial number of the passbook is used in which Membership Kit.
- 9.9. The party's Fund Augmentation Cell will continue to contact voters, members and the voter media of the party regularly by contacting the phone numbers given in data bank or mentioned on the delivery memos. Through the regular contacts, the FAC will educate the benefits of Passbook and RDR system to Voter Media, members and voters', will encourage the members for depositing some amount on regular basis to the account of party through the passbook every month, will collect information on problems, suggestions, complaints, prayers of passbook holders and forward their recommendations to the party's concerned department for solution and will keep the members of the party informed about the advantages of attending the party rally or training camps.
- 9.10. When the Membership Cell starts an online tracking system of Membership Kits, the party's Fund Augmentation Cell will take

advantage of this system to identify and keep in touch with the members of the party.

- 9.11. The the office of Fund Augmentation Cell of the All India Committee of the party will begin to issue directions for depositing the carbon copy/file of all the passbooks of last year and the carbon copy/file of the receipts of the fund from 30 March to 30 April. And will issue regular reminders to the respective passbook bearers, voter media and office bearers and units, so that more and more copies of passbooks can get received to the party office by 30th of April and the details of the total income received from the passbooks may be given to the General Managar-VPI Fund of All India Committee by 15 May each year.
- 9.12. The data of passbooks of previous financial year received after 30th August will be recorded with penalty equal to interest rate plus reminding expenses. The income which is already received will be entered in the account of the same serial number of Passbook which is received after expiry of the date.
- 9.13. The Voter Media will deposit 100% amount in the account of the party which will be received by him/her against monthly donation Passbooks. He/she may deposit this amount in the district office of the party also and may get cash receipt there from. The Voter Media will write the amount in the row of concerned month of Passbook, will sign as recipient and will get approval by signature of donor of same row of Passbook. The Voter Media will collect the monthly cash donation whole month and will deposit will transfer all the amount collected in whole month to the account of the party either by cash or by cheque. The Voter Media may visit the district office of the party once in a month to deposit cash and get the cash receipt. The Voter Media will collect all 12 receipts for 12 months received against his/her deposit of monthly donations and sent same to office of State/Regional Committee In first week of April by post.

10. Audit of Donation Passbook

- 10.1. The Voter Media can submit the 12 cash receipt in the district office itself along with prescribed format. All these receipts will be forwarded daily by district office to State/Regional office and from state office to All India office. The All India office will type the details of serial number of Passbook, bearer of Passbook, Voter Media who collected monthly donation by bearer etc. The data prepared in this manner will be entered into online data bank. So that online statement of Passbook of all bearers may be printed any time anywhere.

- 10.2. The amount given in the photo copy of the Passbook and amount sent by Voter Media must be seen same while matching. If the amount does not match, then the instructions to enquire the matter through the District Committee will be issued. If the District Committee sends the negative report on Voter Media; then the concerned District Committee will have to take disciplinary/legal action against him/her.
 - 10.3. Those serials of Passbook will be cancelled, when the report of income will not be received till 30th April each year by any Voter Media to All India Committee. The All India Committee will publish the serial numbers of cancelled Passbooks and will sought the report on each number from concerned District Committee for local verification of the corrupt practice of some Voter Media who may deliberately stopped the Passbook bearer/donor to send the photocopy of the Passbook. If the corrupt practice of Voter Media is found, then the disciplinary/legal action will be taken by District Committee of the party and the name of Voter Media will be forwarded to All India Committee to publish as black listed Voter Media.
 - 10.4. If the donation received by the Voter Media by bearer of the Passbook and the amount being deposited by the Voter Media is found same but the photocopy of the Passbook is not received to All India office of the party, the said Passbook will not be cancelled and the amount received by voter media will be entered in the account of concerned serial number of Passbook. Then after a report of local verification will be sought from the concerned District Committee.
- 11. Disciplinary Action-**
- 11.1. Disciplinary action will be taken against any person/office bearer of the party found violating the instant rule.
 - 11.2. FIR may be registered in police against the bearer of unused donation receipt who will keep the unused donation receipts more than 90 days.
 - 11.3. Disciplinary action may be taken and/or FIR may also be registered against those persons/office bearers of the party who will not deposit /submit/transfer cash/check(s) to party the and who will not submit office copy/foil/carbon copy of donation receipts after receiving donations within the period of 90 days.
 - 11.4. The office of in-charge of FAC of State Committee will have to face disciplinary action by All India Committee if it fails to make list of details available regarding the bearer of unused Donation Receipts and kits within period of 90 days.
 - 11.5. The disciplinary and/or legal action will be taken against the recipient of Donation Receipts and Passbook, if he does not comply with the

provisions of MOU, made between him and the representative of FAC of the party.

- 11.6. If the District Committee fails to make list of details available regarding the bearer of unused Donation Receipts, the disciplinary action will be taken by the State Committee against the concerned committee of the district.
- 11.7. In similar case the District Committee will take similar action against Block Committee.
- 11.8. In order to disciplinary action, the warning may be issued, the Primary Membership of accused person may be suspended or terminated, the FAC in-charge of the concerned committee may be suspended or transferred or may be terminated. FIR in police may get registered as maximum legal action in this regard.
- 11.9. The objective of disciplinary or legal action will be to prevent the situation to be used by any person, any Voter Media or by any office bearer of the party may not be inspired to utilize the system of donation as his/her personal source of income.

12. Online System of Donation –

- 12.1. In online system there are two types of donations. One is membership donation and second is voluntary donation.
- 12.2. After joining the party as Primary Member, the said person may send online application to become office bearer of the party. But the applicant of the office bearer should donate minimum Rs. 1000 online, so that the expenses to maintain his/her records borne by himself/herself.
- 12.3. The Voter Media/Motivator/Office Bearer/Online grass root facilitator may be entitled to receive cash by the person willing to donate to the party and the amount received for this purpose must be transferred to the account of the party through the online system. The disciplinary and legal action will be taken against those recipients, who will receive cash by the person willing to donate, but will not transfer the said amount to the account of the party.

13. Compilation–

The instant rule will be Compiled in the Schedule-8 of the Constitution of the Party.

14. Amendments and Translation –

- 14.1. The draft of the translation in any language of the instant rule, amendments to remove any grammatical mistake and/or inconsistency (if any) and/or illegalities (if any) of various provisions of the instant rule will be approved by the Central Executive Committee of the party.

14.2. The amendments in the instant rule will also be compiled in Schedule-8 of the party along with the instant rule.

(Approved by Joint Session dated 24.09.2017 of
(Voters Party International)